

When this option is enabled, the routing selection screen defaults to **Show All** routed titles by serial category along with the option to show only subscribed titles and also a field to search for routed serials by title.

Search by subscription title:

Show All **Subscribed**

- Technical Journals**
- Scientific**
- Literature**

Click on the + for a serial category to show routed titles. Click on a title to view record details in a new window. Titles which are routed to you display with the check box enabled.

- Scientific**
 - [American journal of epidemiology](#)
 - [American Journal of Exercise](#)
 - [American journal of preventive medicine.](#)
 - [American Journal of Science](#)
 - [Environmental Report](#)
 - [Environmental Science & Technology](#)

Click on the + for a serial title to display the related route list(s).

- [American journal of preventive medicine.](#)
 - [Smith, Albert](#)
 - [Turner, Elizabeth](#)
 - [Woods, Tom](#)

Click on the + for a patron to view the titles routed to that patron. Titles already routed to you will be checked.

- [Smith, Albert](#)
 - [American journal of preventive medicine.](#)
 - [American magazine](#)
 - [Another American Magazine](#)

Select and/or deselect titles and then click on **Save** to apply the new settings (to add your name to a routing, check the box; to remove your name from a routing, uncheck the box). Multiple titles may be selected and de-selected before clicking on **Save**.

- Technical Journals**
- Scientific**
 - American journal of epidemiology
 - American Journal of Exercise
 - American journal of preventive medicine.
 - American Journal of Science

Once saved, addition and deletion of your name is immediate with automatic notification sent to the library. A **Finish** button displays to the far right to return to My Routings.

Thank you for updating your routing. Click on the Finish button to return to My Routings.

When **Subscribed** is enabled, categories are expanded to show only titles routed you.

- Technical Journals**
- Scientific**
 - American journal of preventive medicine.
 - American Journal of Science
- Literature**

When **Search** is used, the list is limited to matching results. The radio buttons are disabled to allow subscribed and unsubscribed titles to display.

Search by subscription title:

Show All **Subscribed**

- Scientific**
 - Environmental Report
 - Environmental Science & Technology